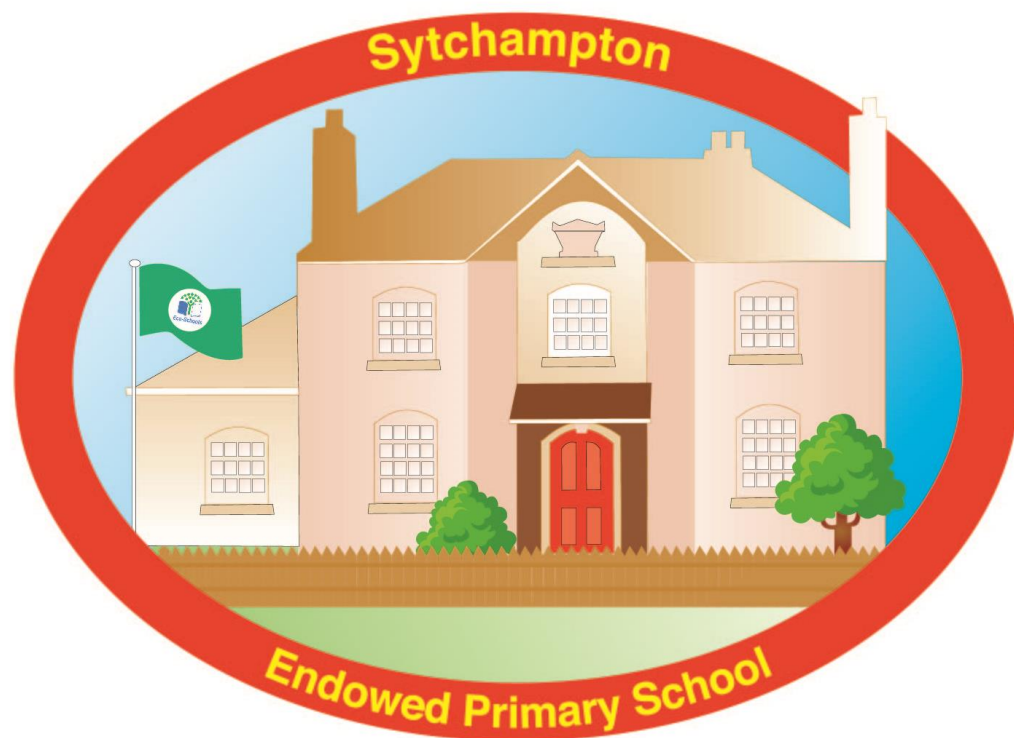


Ready, Steady, Grow



Enjoying our journey together

"This is an outstanding school that provides very good value for money. Pupils receive an extremely rich curriculum, excellent teaching and very high quality care, support and guidance."

Ofsted Inspection Reports 2006 & 2009



Dear Parents

On behalf of all the children, staff and Governors I would like to welcome you to **Sytchampton Endowed Primary School**.

We are delighted that you have requested our school brochure which is designed to give you a brief overview of our school. We hope it will whet your appetite to find out more.

We are a school that likes to celebrate success – at every level; pupils love to join the Head teacher at ‘Golden Ticket’ tea. The life of our school is driven by enthusiasm and a desire to achieve. We hope that we bring learning alive and make it exciting and stimulating. We want to give our children a thirst for learning that continues with them throughout their future school experiences and lives.

Our school is caring, happy and successful, with a committed, friendly and professional staff, working together with Governors and parents, to provide each child with the very best start to his or her education.

Our aims are:-

READY – Children are ready to learn through a rich curriculum which brings learning alive, develops lifelong learning skills and embraces core British Values.

STEADY – Our school is caring, happy and supportive with a friendly and committed staff. Children increase their confidence both socially and emotionally through a respect for each other and their local community.

GROW – Children grow in our safe and secure learning environment; both indoors and outside. They grow academically through high expectations and memorable learning experiences. We encourage them to embrace challenge and learn from their mistakes.

We hope that Sytchampton will be your first choice and look forward to developing a happy and successful partnership with you. This brochure has been created to answer as many questions as possible that might be asked about our school. We hope it will alleviate any anxieties that children (or parents) may have when joining us. We have tried to provide you with as much Information as possible, but we would be delighted to give you an individual school tour so that you can see the school for yourself.

If you would like any further information about our school or would like to visit, please do not hesitate to contact us.

Yours sincerely,

Sharon Williams

Headteacher

Sytchampton Endowed Primary School

Stourport-on-Severn
Worcestershire
DY13 9SX

Tel: 01905 620418

Fax: 01905 621309

Email: office@sytchampton.worcs.sch.uk

www.sytchampton.worcs.sch.uk

Our Staff Team

Head teacher Mrs Sharon Williams BSc.(Hons) P.G.C.E., N.P.Q.H.

Miss. A. Waring BA.(Hons) P.G.C.E NPQSL

Miss L. Symonds BA (Hons) NPQSL

Miss. R Gilmour B.A.(Hons) P.G.C.E.

Mr W. Webster B.Sc.Econ. (Hons) P.G.C.E

Miss G. Phillips B.A. (Hons) QTS

Mrs L. Oliver

Mrs. A Martin

Key Stage 1(Hawks)

Key Stage 2 (Hawks)

Reception (Falcons)

Key Stage 2 (Eagles)

Key Stage 1 (Ospreys)

Cover teacher

Music specialist

Mrs J Bishop

Mrs J Lawson

School Business Manager

Clerical/Finance Asst &

Clerk to Governors

Mrs R. Morris FDA

Mrs Z Monzur

Miss J. Hopkins

Mrs N.Hothi

Miss H.Dayson

H.L. Teaching Assistant

H.L. Teaching Assistant

Teaching Assistant

Teaching Assistant

P.E.Teaching Assistant

Mrs C Pugh

Miss M Mason

Caretaker

Cleaner

Lunch time team

Mrs T Rawlings

Miss H Dayson

Mrs N.Hothi

Lunchtime Supervisor

Lunchtime Supervisor

Lunchtime Supervisor

Wrap Around Care team

Miss J Hopkins

Mrs T Rawlings

Miss H.Dayson

Lead Supervisor

Children's Supervisor

Children's Supervisor

THE SCHOOL

Sytchampton Endowed Primary School is situated on the main Kidderminster-Worcester Road and draws from a wide catchment area, including Dunhampton, Comhampton, Doverdale, Uphampton and Acton. Many parents from outside our own catchment area choose to send their children to this school subject to the availability of places.

We offer education from 4 – 11 years old. Our geographical position straddles the two tier Stourport and Worcester pyramids and the three tier Droitwich Pyramid. Being a Primary School allows us to work these pyramids of schools and therefore offers more choice to parents. We also have close links with local Pre-school providers.

The school has the advantage of a spacious environment with extensive grounds including a large playground and field, an adventure playground and creative castle area, an environmental area, a Lottery Funded quiet play area with peaceful story circle, sandpit and artificial play turf for all year use, and many growing plots and water features. The school has five good sized classrooms and a large multi-purpose hall.



WRAP AROUND CARE

We operate our own wrap around provision with Breakfast and After School care on site using the school buildings and facilities. A holiday club also runs during some school holidays and training days..



Sytchampton belongs to the Lloyd's Educational Foundation (a charitable trust) which means that the building and grounds are owned by The Lloyds Educational Foundation and is therefore classed as a voluntary aided school.

There are currently just under 100 children on roll catering for a full range of ability within the Early Years Foundation stage, and across the National Curriculum in Key Stage 1 & 2.

Children are normally admitted at the beginning of the year in which they are 5 years old and parents are requested to register their children through the WCC Admissions procedures.



VISION STATEMENT

‘Ready, Steady, Grow - To enjoy our learning journey together’

We want all our children to achieve high standards by educating and caring for the whole child, developing happy, confident and enthusiastic individuals and by providing them with the skills to become lifelong learners.

We aim for us all as learners to:

- promote a love of learning
- respect each other and the environment
- create a positive atmosphere which promotes high standards
- be proud of our achievements and those of others
- feel safe and valued as part of a caring community that celebrates success.
- be independent thinkers / learners who are able to seek solutions creatively and co-operatively.
- inspire an ‘enquiring’ mind and ask questions.
- be confident enough to take risks in our learning.
- experience and actively participate in a relevant, enjoyable curriculum that evolves to meet the needs of all.
- be polite and courteous.
- develop a sense of self esteem
- be well balanced and healthy individuals.

ADMISSIONS PROCEDURE

The Admissions Authority to this Voluntary Aided School is the Governing Body.

However the Governing Body participates in the Co-ordinated Admission Arrangements of the Local Authority (LA). Parents seeking a place for children at our school should make an application on-line, by visiting www.worcestershire.gov.uk/schooladmissions by the date each year announced by the LA. In line with LA policy, the closing date for applications for Reception 2018 will be **15th January 2019**. If you do not have access to the internet please telephone: 01905 822700 for assistance.



Application Packs are available from the School, Local Worcestershire Hub or by request on Tel: 01905 822700.

ADMISSIONS TO SCHOOLS DURING THE YEAR OUTSIDE THE NORMAL ROUND OF ADMISSIONS

Children that require a place at Sytchampton in other year groups, at any time of the year, can do so by simply telephoning the school office to enquire about place availability. Parents will then be invited to come and meet the Headteacher and the staff and visit the school to see it in operation.

The full procedure for in-year admissions for Worcestershire residents can be viewed at www.worcestershire.gov.uk/schooladmissions

PYRAMIDS

Sytchampton Endowed Primary School links to the Worcester and Stourport 'pyramids' and to the Droitwich Spa 'pyramid'. The Worcester and Stourport pyramids consist of many local primary schools, leading to various secondary schools in Worcester and we are a feeder school for Stourport High School. The base of the Droitwich pyramid consists of nine local first schools, a second tier of middle schools (Westacre and Witton) and Droitwich Spa High School at the top. Children wishing to ultimately attend Droitwich Spa High School would leave Sytchampton at the end of year 6 and continue at one of the middle schools until admission to High School in Year 8.

The pyramid schools work closely together and participate in pupil activities and staff training, sharing expertise and enthusiasms. All our partner schools are aware of the importance of progression and continuity in the educational career of your child and work closely together. There is a planned transition programme that includes visits by staff and pupils between the various schools in the pyramids and parents' evenings at the receiving secondary schools and middle schools.

SCHOOL TIMES

8.50 Start of the school day

10.30 -10.45 Morning Break

11.45 – 12.45 KS1 Lunchtime

12.15 – 1.15 KS2 Lunchtime

2.20 - 2.30 Afternoon Break (Reception and KS1 only)

2.30 Assembly (open to parents on alternate Fridays for Celebrations)

3.00 End of school day.

It is requested that all children should be in the playground for the start of school at 8.50am when the bell will ring and where they will be met by a member of staff. Before this time the school is not responsible for the safety of the children on the school premises. Therefore they should **not** be left unattended before 8.40 am or after 3.10 pm as the School cannot take responsibility for their safety.

Please encourage your children to become confident and independent enough to organise their own belongings at school.

Due to the very fast traffic on the dual carriageway outside the school, great caution must be exercised when bringing and collecting children. We encourage parents to car share if possible. No cars are allowed into the school playground, and the front of the school is for staff and disabled parking only. Please do not park on the road outside the school gate under any circumstances. The Community Centre car park (accessed along Cow Lane) is available to park your car and then escort your child safely to and from the playground. The arrangement has been made with the permission of the Community Centre Trustees and the LA. Parents are asked to pay £12.50 per year for parking.

ABSENCES & LATE ARRIVALS

If your child is unable to attend school please notify the school office before 9.30 am so that your child can be marked absent in the register. This is important so that the school know your child is safely with you at home. We request that a child should be kept at home for 48 hours after a bout of sickness as this helps to minimise the spread of infection.

Should you need to take your child out of school, e.g. for a doctor's appointment, your child must be signed out at the office. Similarly on returning to the school or if you arrive late, after close of registers, then you should sign your child in.

We encourage good attendance, and request that you plan family holidays to coincide with school holidays. This gives the children positive messages about school attendance and avoids unnecessary disruption to their education. Permission for holiday is now only given in exceptional circumstances as agreed by Governing Body.



UNSCHEDULED CLOSURES

Unscheduled closures are rare. The school makes every effort to inform parents as quickly as possible. We have a text message service which enables us to inform all parents of emergency closure and other information. **PLEASE make sure you always keep us updated if you change your mobile number!**

Bad weather is the most common reason for unscheduled closure. If this arises when the children are at school, parents will be informed by telephone. Children will be kept in school if parental contact cannot be made. Parents are asked to ring the school if they are in doubt. If bad weather is forecast parents are asked to listen to BBC Radio Hereford & Worcester or Radio Wyvern or visit their websites. These stations will broadcast the school's name if it is **closed**.

BREAK/LUNCH TIMES

MORNING BREAK

At morning break we would like all children to eat fruit as part of our Healthy Schools initiative. The fruit can be fresh or dried. We include Healthy cereal bars in this category. We are part of the National Fruit for schools initiative so KS1 children (YR 1, 2) get a free piece of fruit at school.

WATER - Drink to Think!

The school encourages all children to have a water bottle in school for drinking throughout the day. Research shows that it is essential that children drink plenty of water if the most effective learning is to take place.

LUNCHTIME

Lunch is a time children enjoy together, whether a hot lunch or a packed lunch. Hot lunches are available in school and are provided by an outside catering company at a cost of £2.30 per day for children in Key Stage 2 (Year 3-6), and free of charge to children in Reception and Key Stage 1 (Years 1 & 2). These must be ordered by a Friday for the following week. Alternatively, you can provide a packed lunch and drink in a suitable box with your child's name. We encourage healthy eating and discourage the eating of chocolate, sweets and crisps. We ask parents to work with us to make lunch boxes as healthy as possible and to include fruit and vegetables where possible.

FREE SCHOOL MEALS

If you are in receipt of child tax credit and your income is below a certain threshold you are entitled to apply for free school meals. Other benefits such as help with funding for school trips and other school/out of school opportunities are available to those signing up for free school meals. An application form can be obtained from the school office and will be handled confidentially. If you *are* entitled to free school meals but do not wish to claim then we would still like to know as it helps with our assessment data .

MEDICAL

Parents are asked to fill in a medical section on the school entry form. It is vital that the school knows the medical history of your child and any relevant information – inhalers, allergies, likely allergic reaction etc. or medical restrictions or needs. If there is any change to this information the school must be informed by letter.

If your child is allergic to plasters please send plasters suitable for your child in a named envelope.

All children are seen by the audiometric nurse at various intervals during their time here and the school nurse is available to parents by appointment.

ADMINISTRATION OF MEDICINES

It is each parent's responsibility to ensure that their child is fit to attend school, and any medication required whilst the child is at school should ideally be administered by the parent. If a parent cannot administer the dosage, and it must be taken in school time, signed instructions and permission for the administration must be completed. Only medicines that have been prescribed by a GP or Hospital and clearly labelled with the child's name can be accepted. There is no legal or contractual duty on school staff to administer medicine or supervise a pupil taking it. This is a voluntary role and is at the discretion of the Headteacher.

Inhalers for Asthma sufferers and Epipens are kept where they are readily available.

SUN CREAMS

During the summer we advise that parents apply a long-lasting or high factor (factor 60) sun cream at home before coming to school provided they are suitable for use by their child.

School staff are not allowed to apply sun cream.



SCHOOL UNIFORM

Girls

Winter;

Grey pinafore dress, skirt or trousers

Red polo type shirt.

Red jumper, cardigan or sweatshirt.

Red, grey or white socks or tights.

Year 5/6 only – white shirt, navy/red school tie, navy school blazer

Summer;

Red and white checked dress.

Boys

Winter;

Grey trousers.

Red polo type shirt.

Red jumper or sweatshirt.

Grey socks.

Year 5/6 only – white shirt, navy/red school tie, navy school blazer

Summer ;

Grey shorts.

Please ensure that all your child's clothes and shoes are labelled.

PE Kit list:

Outdoor PE Kit:

Red T- shirt

Black tracksuit bottoms

Black shorts

School sweatshirt or fleece top

Black PE pumps (slip on or Velcro)

Trainers for outdoor PE



All PE kit has to be **labelled** and kept in a **named** PE bag that can be left on your child's peg.

If applicable it is advised that a spare set of socks are put in the PE bags if your daughter is wearing tights to school.

Earrings should be studs only and they should be removed on PE days. Where this is not possible earrings should be taped up with micro pore tape provided from home, which should be kept in their P.E bag. Teachers may not remove earrings

Forest School



Reception children have a weekly Forest School, when the class visits the on-site woodland. This is an invaluable outdoor learning experience and they go out in all weathers!

Kit list:

Black tracksuit bottoms (with usual school polo shirt and sweatshirt / cardigan)

Waterproof trousers and coat

Hat, scarf and gloves

Wellingtons

EDUCATIONAL VISITS CHARGING AND REMISSIONS

At Sytchampton there are a number of educational visits planned throughout the school year for all the children; these link to topic themes and enhance learning across a broad curriculum. Children in Year 4 have a residential visit to an outdoor activity centre. In Year 6 a variety of activities and year end trips prepare the pupils for their next stage of learning. We have to ask for voluntary contributions for most visits. By not contributing to an educational visit, this will not mean that your child is excluded but we do need to ensure that enough money is collected to cover the costs of the visit; otherwise unfortunately it may have to be cancelled.



We will ensure that all school activities are made available to all pupils regardless of the financial circumstances of their family. Parents will be given written notification of all activities.

SAFEGUARDING CHILDREN

We are committed to safeguarding and promoting the welfare of children and expect all staff and volunteers to share this commitment. We have a robust Safeguarding Policy in place (available from the School Office) and all staff (including students, volunteers and governors) must ensure that they are familiar with our safeguarding procedures.

Sometimes we may need to share information and work in partnership with other agencies when there are concerns about a child's welfare. We will ensure that concerns about pupils are discussed with parents/carers first – **unless we have reason to believe that such a move would be contrary to the child's welfare.**

BEHAVIOUR MANAGEMENT

At Sytchampton we feel that good behaviour is a necessary condition for effective teaching and learning to take place. We have a positive behaviour management policy, praising and rewarding good behaviour, and clearly stating the behaviour we *want* to see. Our Behaviour Policy is on our website. We have in place:

- A Home School Agreement
- A clear set of School rules
- An agreed system of rewards and sanctions
- A systematic approach to any behaviour issues – through clear steps. For KS1 this is through the use of a zone board and for KS2 a yellow/red card system.

We treat the children with respect and expect to be treated respectfully in return. We promote good manners and encouragement, support and praise of each other and use the 'language of choice' (i.e. the child is encouraged to make the 'correct choice'.) We expect a high standard of behaviour from our children at all times. Any Behavioural matters that do arise are always addressed swiftly and effectively in order to promote the partnership between staff, pupils and parents..

We believe strongly in celebrating achievements and successes with the development of self-esteem and confidence being of great importance. Within our policy we have reward/behaviour management systems in each class, with zone boards, class rewards, stickers and house points. Rewards are for good work or behaviour and every fortnight children who are awarded a golden ticket, join the headteacher for a special golden ticket tea.



We aim to teach children how to grow into positive, responsible individuals who can work and cooperate with others whilst developing the knowledge and skills to enable everyone to achieve their full potential.

THE CURRICULUM

The curriculum we offer at Sytchampton Endowed School will give our children the best start in life and is relevant and matched to the particular needs of each pupil. It will prepare them for the opportunities, responsibilities and experiences of adult life.

We follow the National Curriculum 2014 which covers:



- The National Curriculum 'core' subjects English, Mathematics and Science.
- Its seven 'foundation' subjects History, Geography, Art, Design Technology, Information Technology, Physical Education and Music.
- Religious Education for all pupils.
- Personal Social Health and Relationships Education.

The core skills of Literacy and Numeracy are generally delivered in the mornings with other subject areas being linked together in humanities themes. This ensures that the subject skills are taught in a creative and meaningful manner and allows pupils the chance to apply their Literacy and Numeracy skills in a variety of contexts for learning.

At Sytchampton we value a range of extra-curricular opportunities that we are able to provide. We are fortunate to offer French, Specialist Music and PE teaching to all our pupils on a weekly basis. From year 3 children all have the opportunity to learn to play a variety of musical instruments with our music specialist Mrs Anna Martin.

Swimming lessons at Droitwich Leisure Centre take place for Key stage 2 children during the Autumn and Summer Terms. This activity is made available by the Lloyd's Educational Foundation, who pay for the cost of transport each week.

Religious Education and Collective Worship

Religious Education is taught in accordance with the requirements of the Worcestershire agreed syllabus for Religious Education. We aim to develop pupils' knowledge, understanding and awareness of Christianity, as well as introducing customs and beliefs of other religions and promote pupils' spiritual, moral and cultural development.

The children meet together for collective worship and this is predominantly Christian, although many of the messages conveyed are common to other faiths. Assembly provides an opportunity for the children to be involved in some quiet reflection. Our Assemblies are important occasions for sharing the things of value in the school and for developing a sense of community. All parents have the right to withdraw their child from Religious Education, should you wish to do so your request should be made in writing to the Headteacher.

Sex Education

Sex and relationship education is taught across KS2, with some aspects delivered through our Science and PHSE curriculum. If and when sensitive issues are raised we answer questions in a simple, balanced and factual manner, giving due regard at all times to moral considerations and the value of family life.

EXTRA CURRICULAR ACTIVITIES

At Sytchampton we are pleased to offer a range of Extra Curricular activities and clubs which allow children to extend their learning in areas that interest them. Some of the clubs take place during the lunch hour and others take place after school and are provided by both External providers and school staff. There is a charge for these activities.

The following activities have recently been operating at our school: Guitar and Keyboard lessons, French, Multi-Skills, Photography, Jewellery making, Art, Badminton and Football.

SCHOOL COUNCIL

We are lucky to have a very active School Council at Sytchampton. This is an elected body with representatives from every year group from Year 1 to Year 6. The School Council meets regularly and brings to the meetings the views and/or concerns from Classes – PUPIL VOICE. They make decisions about matters that affect them and were even involved in the appointment of our Headteacher! They run several fundraising events throughout the year and promote these through special assemblies.

ECO COUNCIL

At Sytchampton Endowed Primary School we are very proud of our Green Flag Eco Status, having been awarded it on SEVEN occasions. The Eco Council is co-ordinated by year 5 and 6 pupils. They are proactive in monitoring reducing, reusing and recycling in the school.

SPECIAL EDUCATIONAL NEEDS

It is our aim that pupils with special educational needs are identified as soon as possible and supported by all staff. The child with SEND will have access to the National Curriculum at the appropriate level and this also applies to the more able pupils. Differentiation, individual and group work are strategies used to support SEN and able pupils. The School follows the DfE Code of Practice for Pupils with Special Educational Needs, and puts into practice the staged approach as stated in the School Policy. Copies are available on request. Programmes of support are written by the class teacher in conjunction with the S.E.N.D Coordinator to ensure their individual needs are met. A Provision Map is kept for pupils on the SEND Register. This is an outline of all support offered over their time at Sytchampton Primary School. Working with parents is important and is encouraged at every stage of the child's development. Liaison with the Specialist Support Services is also seen as an important part of this implementation of the Code of Practice. Parents are always welcome to discuss their child's progress with the class teacher.

MORE ABLE / LEARNING AT DEPTH

At Sytchampton we strive to ensure that all children achieve their full potential. Towards this aim all children are given individual targets to work on, and learning is personalised wherever possible. We feel that it is important to identify and challenge our more able pupils, and teachers aim to provide activities that will extend their work and progress.

Children collaborate in literacy and numeracy lessons, and work together as learning partners. The use of open-ended tasks enable able pupils to tackle more complex issues and use a wider range of sources; opportunity for discussions and further research help to challenge these pupils rather than simply expecting them to produce more written work.

We also recognise and value the skills and talents of more able children in the fields of Art, Drama, Music, Sport and other life enriching areas and aim to encourage and develop their abilities.

MULTICULTURAL EDUCATION

We encourage the pupils through areas of the curriculum to have sympathy and understanding of a world where they live and work with people of different cultures, religions, language and ethnic origins. We use our curriculum, assemblies, festival weeks and fundraising events to increase awareness.

EQUAL OPPORTUNITIES

In accordance with the School's Equal Opportunities Policy all children at Sytchampton Endowed Primary School must be given full access to the National Curriculum. Staff will endeavour to help all children to reach their full potential irrespective of race, gender, age, ability or disability.

ASSESSMENT AND REPORTING

To enhance children's learning and performance and to ensure they work at an appropriate level of ability, continuous assessment and recording takes place. We discuss and mark children's work with them to ensure that children understand feedback and how this can move their learning on.

As well as the daily continuous teacher assessment that takes place, children will take part in termly and annual assessments:-

Year R	Foundation Stage Profile	Continuous
Year 1	Reading / Phonics Screening	June
Year 2	KS1 SATs (English/Maths)	May
Year 3-5	Summative tests (English/Maths)	May
Year 6	KS2 SATs (English/Maths)	May

There is an opportunity to discuss your child's work and progress at Parents' consultations in Oct. and Feb. Written reports are sent out during the second half of the summer term. Parents are welcome to visit School to discuss their children at any time. Please speak to your child's class teacher or phone the Office to make an appointment.

HOMEWORK



At Sytchampton we believe that the time and encouragement you give to support your child's learning at home will benefit them greatly. Most children will really enjoy sharing their experiences and learning with their family at home.

Homework will mostly reinforce or extend areas of learning at school. In Reception homework will be in the form of reading practice and fun activities (books, word games and puzzles).

In Years 1 and 2, homework will include daily reading practice, a weekly 'Word detective' to investigate and on-going maths targets to practice. In addition there will be occasional projects and tasks that teachers set to extend and support classroom work. In Years 3 and 4 children will be expected to read every day, learn spellings and maths targets in addition to set tasks. In years 5 and 6 additional work will be set in preparation for statutory testing.

PARENT TEACHER ASSOCIATION

At Sytchampton Endowed Primary School we have a wonderful Parent Teacher Association that supports the school in a number of ways. It is a very active and lively group and arranges many events during the year – some to raise funds for much needed equipment, some for the enjoyment of the children, and some purely social events.

All parents are automatically members and the Officers of the Committee are elected at the Annual General Meeting (AGM) held in September.



GOVERNORS

It is a legal requirement that the governors play a major role in decision-making and controlling school policy.

They are responsible for:

- The upkeep and maintenance of the building.
- Ensuring that good educational standards and practice are maintained, and that the National Curriculum is implemented.
- Ensuring that value for money is achieved.

Governors visit the school each term and present a report at the subsequent governors' meeting.

The school governing body is made up as follows:

- Lloyds Foundation Governors
- Local Authority Governor
- Parent Governors
- Staff representative
- Head teacher

There are two sub-committees which meet regularly to discuss developments and to advise on decisions. They must keep abreast of the changes taking place in education as a whole and in the management of the school in particular.

The sub-committees are:

- Finance, Premises & Personnel committee
- Teaching & Learning committee.

CONCERNS AND COMPLAINTS

There will be occasions when you have a concern about your child's life at School. If this is the case, in the first instance, please speak to your child's teacher. It is envisaged that the majority of concerns can be resolved at this stage. If you are unhappy with the response or consider the matter of a more serious nature, please contact the Headteacher so that we can resolve the matter quickly and efficiently. Similarly if you feel there is an issue about the curriculum please express your concerns. It is much easier to sort out a difficulty at any early stage than leave it until it becomes a more serious problem.

If you do not feel that this approach has been successful or if you have a serious complaint which you need to pursue please contact the Chair of Governors and follow the School's Complaints Procedure as recommended by the Local Education Authority.



GOVERNORS OF THE SCHOOL

Chair of Governors & Lloyds Foundation	Dr S. Gait
Head Teacher	Mrs S. Williams
Teaching Governor	Miss A. Waring
Local Authority Governor	Dr. P.Jain
Lloyds Foundation	Mrs. L.Lawson
Lloyds Foundation	Mrs R. Brocklehurst
Lloyds Foundation	Mrs A. Elwell- Thomas
Lloyds Foundation	Mr P Adams
Lloyds Foundation	Dr . B. Kamalarajan
Lloyds Foundation	Mr .D.Bishop
Parent Governor	Mr P. Marshall
Parent Governor	Mr A.Stephens
Clerk to Governors	Mrs J. Lawson

